

## Medicines to be Administered in School

Parents/Carers must fully complete the form when presenting medicines for administering in school. Should a parent / carer present unprescribed medicines, it is at the discretion of the Headteacher as to whether the school administers this medicine.

Pupil Details	
Name:	
Date of Birth:	
Class Teacher:	
Name of child's GP:	
Address of GP:	
The GP or hospital doctor has prescribed the following medication:	Please tick to confirm
It is in the container in which it was dispensed, clearly labelled with the contents, dosage and child's name in full:	
Name of medication:	
Date prescribed:	
Dose to be given:	
Frequency of doses:	
Illness / Condition details	
Reason why your child is receiving medication:	
<p>I realise that this is not a service that the school is obliged to undertake. I accept full responsibility for informing the school if my child has been given a dose of this medication before coming to school. I accept responsibility for ensuring that the medicine has not expired and that there will be enough medicine supplied to the school for my child's needs. I will collect all unused medicine from the school at the end of the summer term. I accept that I must collect all medicines that have exceeded their sell-by date. I accept that the school will destroy any unused medication that remains uncollected. <b>Note: The school will not accept medication unless this form is completed and signed by the parent/carer of the pupil and the head teacher agrees the administration of the medication. The head teacher reserves the right to withdraw this service.</b></p>	
Parent /Carer Name:	
Signature:	

Signature/Initials of member of staff administering		Date and Time												
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2														
3														
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